



NORTH SHORE HEALTH DEPARTMENT

Board of Health

Serving the communities of Bayside, Brown Deer, Fox Point,
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

4800 W. Green Brook Dr.
Brown Deer, WI 53223

August 16th, 2018

The North Shore Board of Health meeting was called to order on August 16th, 2018 at 7:05pm by Ann Christiansen.

1. Roll call

Present: Barbara Bechtel, RN, BSN; Ann Christiansen, MPH; Claudia Altman, MD; Gary Lewis, MD; Debesh Mazumdar, MD; Kristine Peterka, BSN, RN; Christopher Simenz, PhD; Bruce Weiss, MD, MPH.

2. Persons desiring to be heard

There were no persons desiring to be heard.

3. Approval of May 17th Minutes

Gary Lewis made a motion to approve the minutes from May 17th, 2018; the motion was seconded by Debesh Mazumdar and approved by full Board.

4. Health Department Administrative Items

a. Staffing Update

Ann Christiansen introduced the new Board of Health representative from Shorewood. Kris Peterka is a doctoral student from the College of Nursing at University of Wisconsin – Milwaukee. Ms. Peterka is a Nurse Case Management Supervisor with Independent Care Health Plan.

Ms. Christiansen shared the news that Jennifer Evertsen, the Bayside Board of Health member, is stepping down from the Board. Ms. Christiansen will work with the Village of Bayside to identify a new member.

Barbara Bechtel requested that the NS Board of Health write a letter of recognition to Sanja Miljevic, one of our Public Health Nurses. Ms. Miljevic was nominated and awarded one of four Carol Graham Scholarships for Emerging Leaders in Public Health Nursing.

b. Updated on 2018 Agreement for Public Health Services

Ms. Christiansen updated the BOH on the Agreement for Public Health Services noting that as of August 6th, only one community was remaining to approve the agreement. River Hills canceled their August 15th meeting, so they will bring it forth to their September 19th meeting.

c. 140 Review scheduled for December 2018

Ms. Christiansen updated the BOH on their upcoming 140 Review. Ms. Christiansen shared the Level I tool that includes our documentation describing how our department meets the minimum standards for a local health department in Wisconsin. Ms. Christiansen also provided information on the additional 14 programs and services that will be brought forward to demonstrate our functioning as a Level III department. Ms. Bechtel asked what our process was for organizing this information. Ms. Christiansen stated that Sanja Miljevic was leading the process, but that all staff were involved. Each staff person who has primary responsibility for a program will be gathering information and writing up their own summaries. Ms. Christiansen and Ms. Miljevic will review all documents for clarity and consistency.

d. 2019 Budget

Ms. Christiansen updated the Board on a preliminary budget for 2019. She noted that with salary and fringe benefit costs increasing, she will be requesting a 2% increase from each of the seven municipalities. She also mentioned the request for carryforward made to the WI Department of Health Services for \$10,000 of Public Health Emergency Preparedness funding. These funds will be used to cover expenses for a shared computer server between the two offices. The full budget will be presented to the BOH at the October meeting.

5. North Shore Community Health Improvement Plan – Review display boards and provide comments.

Board of Health members were invited to review the display boards created for the July Community Conversations. Members added comments to the different topic areas and noted postings from the Conversation they felt were important to address. The Board discussed review criteria to determine how to best narrow down the focus areas. Suggestions for criteria include:

- Is anyone addressing the issue. Is there a gap that another agency is not filling?
- Does a health priority area have evidence-based interventions to make meaningful change?
- Are there partners willing to engage with the health department on a health priority?
- Are there resources available either currently or in the future?

Staff will continue to analyze the data from the Community Conversation and the corresponding survey. We will share the results of this process with the Board of Health in early 2019.

6. Reports and Discussion

1. Disease Control and Prevention

Starting July 1st, 2018, the WI Department of Health Services added to the list of Category I and II reportable diseases. Local health departments are required to investigate and follow up on

these diseases. The NSHD is sending out a memo to healthcare providers in our region letting them know of the updated list of diseases. Some of the additions that will increase our workload include Latent TB Infection, and toxic substances like carbon monoxide poisoning and blue-green algae.

2. Immunization

The NSHD is scheduling our flu clinics for 2018. Ms. Christiansen noted a couple of items. One is that the health department will have a limited supply of FluMist per the CDC's guidelines that live attenuated influenza vaccines are an option for people wishing to be vaccinated against the flu. Our supply is limited because FluMist is not a State-supplied flu vaccine this year.

7. Scheduling of next meeting and location

Next Meeting will occur on Thursday, October 25th in Shorewood at 7:00pm. This is a rescheduled date from the previous date of October 19th.

8. Adjournment:

There was a motion to adjourn by Chris Simenz and seconded by Gary Lewis at 8:20pm and approved by the full Board.

Dated: October 18th, 2018 ALC